19400 Tomlinson Road

Westfield, IN 46074

(317) 867-8603

**Monon Trail Elementary School PTO Meeting (update agenda)**

February 11th, 2019

3:00 pm

1. **Attendees: 10**
2. **Open Meeting 3:00pm**

Board Members

|  |  |  |  |
| --- | --- | --- | --- |
| Carrie Woodruff | Tricia Williams | Stephanie Addington | Kate Ellis |

Principal/ Staff/ Teachers

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| --- | --- | --- | --- |
| Dana Dietz (Mary Jo Kinnaman) | Hether Darnell | Stacey Kraus |  |

1. **Attendance:**
2. **Agenda Items:**
3. General Introductions (name, children & grade/age) - 5 mins
4. Review of Cash Flow & estimated funds available for grants
   1. Update on grants approved/future meetings - 5 mins Pass out Copies
5. Purposity (Purpose + Generosity ) (5 mins)
6. Class Parties (5 min) Tricia: Discussion of proposed reschedule date in the event of inclement weather possible Thurs, Feb 20 - Not confirmed
7. Sweetheart Dance (5 min) Carrie:
   1. Location/Decorations handled by Northview for the majority
   2. So far 155 people signed up
      1. Update on Crafts
      2. Coat Check
      3. Registration
      4. Desserts (getting donations/replenishing that night)
      5. Volunteer Needs - Need an adult or two to oversee photos
      6. Discussed Decor/Serving items
      7. Need to order Coat Check tags
8. Fine Arts Night - March 26th Carrie: 5pm-8pm
   1. Need volunteers to hang art
   2. No Meals/ Will sell Drinks, Popcorn, snacks
   3. Need parent volunteers to hang decorations for music program
   4. Need parents to direct participants
   5. Using NJHS volunteers that night for stations/hole punch Participation Award
9. Book Fair - one week long - need a chair to manage volunteers
   1. March 20th - March 27th
10. Breakfast w/ special someone Carrie: Proposed Date 3/23/20
    1. Working out logistics as to time of day
    2. Goal is to have it in the classrooms
    3. Will be the week of the bookfair
    4. Discussed logistics and overall flow of event
11. Club Updates (2 mins) Sheri Faulkenburg
    1. Need a parent led Spring Club & contact Sheri Faulkenberg for more details
    2. 90 kids registered for winter clubs (some clubs still open for Feb/March)
    3. Discussed Spring Clubs Start 4/13, SF to email teachers 2/18, Confirm Clubs 2/25, 3/2 Email Schoolwide Spring Clubs, 3/10 Registration Clubs will run 6 weeks with the possiblity of 3 weeks meeting 2x per week.
12. No Cook Nights (Courtney) (5 mins) No Update
    1. Texas Roadhouse (Jan 28th), Chef Karyn online sales, Applebees, Grindstone on the Monon

Meeting closed 3:40pm