

**Monon Trail Elementary School PTO Board Meeting**  
June 2020

**I. Attendees: Carrie, Stephanie, Tricia and Sheri**

**II. Meeting Open**

Board Members

Carrie Woodruff	Tricia Williams - Not present	Stephanie Addington	Sheri Faulkenberg
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Attendees: 3

Principal/ Staff/ Teachers - not included in this meeting

Dana Dietz	Hether Darnell	Stacey Kraus	
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**III. Agenda Items:**

- A. Financial Update **Sheri Faulkenberg**
  - a. Receipts reconciliation - **New report for financials**
  - b. Teacher Grants and Receipts -
  - c. Create June Cash FLOW
  - d. Create budget for next year - **Reviewed/Compared 2019 - 2020 budget in preparation of 2020 - 2021 Budget**
- B. Fundraising
  - a. Create Website for Donor opportunities **Sheri F. to create**
    - i. Classroom Sponsorships
    - ii. Snack
    - iii. Teacher appreciation
    - iv. Additional Student Grants
  - b. Corporate Donations - finalize letter about not soliciting this year and send out by end of June **Carrie Woodruff to review and finalize**
- C. Teacher Appreciation
  - a. Welcome back appreciation ideas for teachers  
**Tricia Williams - suggested decorating hallway - Superhero Theme with treats for staff TBD**
- D. Identify Events we want to do next year
  - a. Adult Only Event
    - i. Date - **Sept 26, 2020 - proposed**
    - ii. Need a few anchor sponsors to cover bathrooms, DJ, Food
    - iii. Secure Bartender, Food Vendors, DJ -
    - iv. Determine process for purchasing drinks **Cash Bar - Full**
    - v. Silent Auction - **get committee started now**
    - vi. **Attendee Favor - Cookie?**
  - b. Back to School Night - going to be set at the district level
  - c. Options for Fall Festival
  - d. Monon Moves (are we doing a walk a thon or something else?) - **Virtual Family Walk - Proposed**
- E. Survey - finalize survey, put in survey monkey and send out - **Stephanie A. to upload create by July 4th**
- F. School kits **July 1st deadline**
- G. No cook nights - might have to be creative this year- **Discuss with Courtney McKinney**
- H. Newsletter - when do we want to send something to families this year? **August**

